

**A. General Information**

**A0 Respondent Information (Not for Publication)**

A0	Name:	Phil Rhodes	
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A0	Are your responses to the CDS posted for reference on your institution's Web site?	Yes	No
		X	
A0	If yes, please provide the URL of the corresponding Web page:	<a href="http://www.hbu.edu/hbu/IRE_Common_Datasets.asp">http://www.hbu.edu/hbu/IRE_Common_Datasets.asp</a>	

**A0A** We invite you to indicate if there are items on the CDS for which you cannot use the requested analytic convention, cannot provide data for the cohort requested, whose methodology is unclear, or about which you have questions or comments in general. This information will not be published but will help the publishers further refine CDS items.

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**A1 Address Information**

A1	Name of College/University:	Houston Baptist University	
A1	Mailing Address:	7502 Fondren Road	
A1	City/State/Zip/Country:	Houston, TX 77074	
A1	Street Address (if different):		
A1	City/State/Zip/Country:		
A1	Main Phone Number:	281-649-3000	
A1	WWW Home Page Address:	<a href="http://www.hbu.edu">www.hbu.edu</a>	
A1	Admissions Phone Number:	(281) 649-3211	
A1	Admissions Toll-Free Phone Number:	(800) 969-3210	
A1	Admissions Office Mailing Address:	7502 Fondren Road	
A1	City/State/Zip/Country:	Houston, TX 77074	
A1	Admissions Fax Number:	(281) 649-3701	
A1	Admissions E-mail Address:	<a href="mailto:admissions@hbu.edu">admissions@hbu.edu</a>	
A1	If there is a separate URL for your school's online application, please specify: _____		











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<b>B14</b>	Final 2007 cohort, after adjusting for allowable exclusions (Subtract question B13 from question B12):	0
<b>B15</b>	Completers of programs of less than two years duration (total):	
<b>B16</b>	Completers of programs of less than two years within 150 percent of normal time:	
<b>B17</b>	Completers of programs of at least two but less than four years (total):	
<b>B18</b>	Completers of programs of at least two but less than four-years within 150 percent of normal time:	
<b>B19</b>	Total transfers-out (within three years) to other institutions:	
<b>B20</b>	Total transfers to two-year institutions:	
<b>B21</b>	Total transfers to four-year institutions:	

**2006 Cohort**

<b>B12</b>	Initial 2006 cohort, total of first-time, full-time degree/certificate-seeking students:	
<b>B13</b>	Of the initial 2006 cohort, how many did not persist and did not graduate for the following reasons: death, permanent disability, service in the armed forces, foreign aid service of the federal government, or official church missions; total allowable exclusions:	
<b>B14</b>	Final 2006 cohort, total of first-time, full-time degree/certificate-seeking students (exclusions: )	
<b>B15</b>	Of the final 2006 cohort, how many did not persist and did not graduate for the following reasons: death, permanent disability, service in the armed forces, foreign aid service of the federal government, or official church missions; total allowable exclusions:	
<b>B16</b>	Completers of programs of less than two years duration (total):	
<b>B17</b>	Completers of programs of less than two years within 150 percent of normal time:	
<b>B18</b>	Completers of programs of at least two but less than four years (total):	
<b>B19</b>	Completers of programs of at least two but less than four-years within 150 percent of normal time:	
<b>B20</b>	Total transfers-out (within three years) to other institutions:	
<b>B21</b>	Total transfers to two-year institutions:	
<b>B22</b>	Total transfers to four-year institutions:	

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**C. FIRST-TIME, FIRST-YEAR (FRESHMAN) ADMISSION**

**Applications**

**C1 First-time, first-year, (freshmen) students:** Provide the number of degree-seeking, first-time, first-year those dents who appsulfill/B numrequires whofor c on icatio whoshould inclnts wait-listed dents who app0tre subsequus wlygofftredj












**C8A** If yes, place check marks in the appropriate boxes below to reflect your institution's policies for use in admission for **Fall 2012**.

C8A		ADMISSION				
		Require	Recommend	Require for Some	Consider if Submitted	Not Used
C8A	SAT or ACT	x				
C8A	ACT only				x	
C8A	SAT only				x	
C8A	SAT and SAT Subject Tests or ACT					x
C8A	SAT Subject Tests only					x

**C8B** If your institution will make use of the ACT in **admission** decisions for first-time, first-year, degree-seeking applicants for **Fall 2012**, please indicate which ONE of the following applies: (regardless of whether the writing score will be used in the admissions process):

**C8B** ACT with Writing Component required

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**C8B** ACT with Writing component recommended

x
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**C8B** ACT with or without Writing component accepted

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**C8C** Please indicate how your institution will use the SAT or ACT writing component; check all that apply:

**C8C**

	SAT essay	ACT essay
C8C For admission	x	x
C8C For placement	x	x
C8C For advising	x	x
C8C In place of an application essay	x	x
C8C As a validity check on the application essay		
C8C No college policy as of now		
C8C Not using essay component		

**C8C** For admission

**C8C** For placement

**C8C** For advising

**C8C** In place of an application essay

**C8C** As a validity check on the application essay

**C8C** No college policy as of now

**C8C** Not using essay component

**C8D** In addition, does your institution use applicants' test scores for academic advising?

C8D	Yes	No
	x	

**C8E** Latest date by which SAT or ACT scores must be received for fall-

**C8E** Latest date by which SAT Subject Test scores must be received for fall-term admission

August 22, 2011

**C8F** If necessary, use this space to clarify your test policies (e.g., if tests are recommended for some students,

**C8F**

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**C8G** Please indicate which tests your institution uses for placement (e.g., state tests):

C8G SAT	x		
C8G ACT	x		
C8G SAT Subject Tests			
C8G AP	x		
C8G CLEP	x		
C8G Institutional Exam	x		
C8G State Exam (specify):			

### Freshman Profile

Provide percentages for **ALL enrolled, degree-seeking, full-time and part-time, first-time, first-year (freshman) students** enrolled in Fall 2010, including students who began studies during summer,



**C9 Percent and number of first-time, first-year (freshman) students enrolled in Fall 2010 who submitted national standardized (SAT/ACT) test scores.** Include information for **ALL enrolled, degree-seeking, first-time, first-year (freshman) students who submitted test scores.** Do not include partial test scores (e.g., mathematics scores but not critical reading for a category of students) or combine other standardized test results (such as TOEFL) in this item. Do not convert SAT scores to ACT scores and vice versa. The 25th percentile is the score that 25 percent scored at or below; the 75th percentile score is the one that 25 percent scored at or above.

C9	Percent submitting SAT scores	77%	Number submitting SAT scores	399
C9	Percent submitting ACT scores	22%	Number submitting ACT scores	112

C9		25th Percentile	75th Percentile
C9	SAT Critical Reading	480	580
C9	SAT Math	490	600
	SAT Writing	460	570
	SAT Essay		
C9	ACT Composite	21	26
C9	ACT Math	20	26
C9	ACT English	20	25
C9	ACT Writing	6	8

**C9 Percent of first-time, first-year (freshman) students with scores in each range:**

C9		SAT Critical Reading	SAT Math	SAT Writing
C9	700-800	4.01%	3.01%	3.26%
C9	600-699	19.30%	24.06%	15.54%
C9	500-599	41.35%	43.11%	36.09%
C9	400-499	34.09%	29.32%	41.35%
C9	300-399	1.25%	0.50%	3.26%
C9	200-299	0.00%	0.00%	0.00%
	Missing			0.50%
	Totals should = 100%	100.00%	100.00%	100.00%
C9		ACT Composite	ACT English	ACT Math
C9	30-36	5.36%	12.50%	1.79%
C9	24-29	41.96%	28.57%	41.96%
C9	18-23	52.68%	50.89%	47.32%
C9	12-17	0.00%	8.04%	8.93%
C9	6-11	0.00%	0.00%	0.00%
C9	Below 6	0.00%	0.00%	0.00%
	Totals should = 100%	100.00%	100.00%	100.00%

**C10** 0.00%


**C11** Percentage of all enrolled, degree-seeking, first-time, first-year (freshman) students who had high school grade-point averages within each of the following ranges (using 4.0 scale). Report information only for those students from whom you collected high school GPA.

<b>C11</b>	Percent who had GPA of 3.75 and higher	
<b>C11</b>	Percent who had GPA between 3.50 and 3.74	
<b>C11</b>	Percent who had GPA between 3.25 and 3.49	
<b>C11</b>	Percent who had GPA between 3.00 and 3.24	
<b>C11</b>	Percent who had GPA between 2.50 and 2.99	
<b>C11</b>	Percent who had GPA between 2.0 and 2.49	
<b>C11</b>	Percent who had GPA between 1.0 and 1.99	
<b>C11</b>	Percent who had GPA below 1.0	
	Totals should = 100%	0.00%

<b>C12</b>	Average high school GPA of all degree-seeking, first-time, first-year (freshman) students who submitted GPA:	
<b>C12</b>	Percent of total first-time, first-year (freshman) students who submitted high school GPA:	

**Admission Policies**

**C13 Application Fee**

<b>C13</b>		Yes	No
<b>C13</b>	Does your institution have an application fee?		x
<b>C13</b>	Amount of application fee:		
<b>C13</b>		Yes	No
<b>C13</b>	Can it be waived for applicants with financial need?		

**C13** If you have an application fee and an on-line application option,

<b>C13</b> Same fee:	
<b>C13</b> Free:	x

**xx**





**C17 Reply policy for admitted applicants (fill in one only)**

C17	Must reply by (date):	
C17	No set date:	x
C17	Must reply by May 1 or within _____ weeks if notified thereafter	
C17	Other:	
C17	Deadline for housing deposit (MM/DD):	Rolling
C17	Amount of housing deposit:	200
C17	Refundable if student does not enroll?	
C17	Yes, in full	
C17	Yes, in part	
C17	No	

**C18 Deferred admission**

C18		Yes	No
C18			

school graduation:		





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C22	Do you have a nonbinding early action plan whereby students are notified of an admission decision well in advance of the regular notification date but do not have to commit to attending your college?		x
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C22 If "yes," please complete the following:

C22	Early action closing date	
C22	Early action notification date	

C22 Is your early action plan a "restrictive" plan under which you limit students from applying to other early plans?

C22	Yes	No
C22		

## D. TRANSFER ADMISSION

### Fall Applicants

D1		Yes	No
D1	Does your institution enroll transfer students? (If no, please skip to Section E)	x	
D1	If yes, may transfer students earn advanced standing credit by transferring credits earned from course work completed at other colleges/universities?	x	

D2 Provide the number of students who applied, were admitted, and enrolled as degree-seeking transfer students in Fall 2010.

D2		Applicants	Admitted Applicants	Enrolled Applicants
D2	Men	522	108	63
D2	Women	971	479	143
D2	<b>Total</b>	<b>1,493</b>	<b>587</b>	<b>206</b>

### Application for Admission

D3 Indicate terms for which transfers may enroll:

D3	Fall	
D3	Winter	
D3	Spring	
D3	Summer	

D4		Yes	No
D4	Must a transfer applicant have a minimum number of credits completed or else must apply as an entering freshman?	x	
D4	If yes, what is the minimum number of credits and the unit of measure?	30	

D5 Indicate all items required of transfer students to apply for admission:

D5		Required of All	Recommended of All	Recommended of Some	Required of Some	Not Required
D5	High school transcript				x	
D5	College transcript(s)	x				
D5	Essay or personal statement					x
D5	Interview					x
D5	Standardized test scores				x	
D5	Statement of good standing from prior institution(s)				x	

D6	If a minimum high school grade point average is required of transfer applicants, specify (on a 4.0 scale):	n/a
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D7 If a minimum college grade point average is required of transfer applicants, specify (on a 4.0 scale): 2.00

D8 List any other application requirements specific to transfer applicants:

D9 List application priority, closing, notification, and candidate reply dates for transfer students. If applications are reviewed on a continuous or rolling basis, place a check mark in the "Rolling admission" column.

D9		Priority Date	Closing Date	Notification Date	Reply Date	Rolling Admission
D9	Fall					X
D9	Winter					
D9	Spring					X
D9	Summer					X

D10		Yes	No
D10	Does an open admission policy, if reported, apply to transfer students?		

D11 Describe additional requirements for transfer admission, if applicable:

**Transfer Credit Policies**

D12 Report the lowest grade earned for any course that may be transferred for credit: C

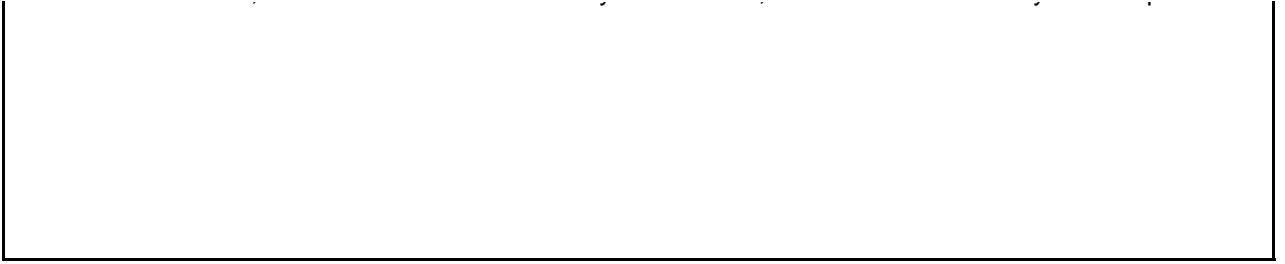
D13		Number	Unit Type
D13	Maximum number of credits or courses that may be transferred from a two-year institution:	No limit	Credit

D14		Number	Unit Type
D14	Maximum number of credits or courses that may be transferred from a four-year institution:	No Limit	Credit

D15 Minimum number of credits that transfers must complete at your institution to earn an associate degree: n/a

D16 Minimum number of credits that transfers must complete at your institution to earn a bachelor's degree: 32

D17 Describe other transfer credit policies: In considering credit by transfer from other institutions, HBU places a premium on credits from regionally accredited institutions. However, HBU will also consider a request for transfer credit from institutions that are not regionally accredited. Applicants must submit transcripts from all institutions and indicate courses for which they wish to receive transfer credit—whether from accredited or non-accredited institutions. After an initial review upon admission to the university, the Office of Admissions will, in some cases, indicate to the student which courses he or she may request consideration for transfer credit; this is handled by the colleges and schools of HBU. For transfer credits from a non-accredited institution, a maximum of 12 credits may be awarded; credit received will only be accepted in



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F2 Dance	X


**F4 Housing:** Check all types of college-owned, -operated, or -affiliated housing available for undergraduates at your institution.

F4	Coed dorms	x
F4	Men's dorms	x
F4	Women's dorms	x
F4	Apartments for married students	x
F4	Apartments for single students	x
F4	Special housing for disabled students	x
F4	Special housing for international students	x
F4	Fraternity/sorority housing	
F4	Cooperative housing	
F4	Theme housing	x
F4	Wellness housing	
F4	Other housing options (specify):	

## G. ANNUAL EXPENSES

**G0** Please provide the URL of your institution's net price calculator:

**Provide 2011-2012 academic year costs of attendance for the following categories that are applicable to your institution.**

Check here if your institution's 2011-2012 academic year costs of attendance are not available at this time and provide an approximate date (i.e., month/day) when your institution's final 2011-2012 academic year costs of attendance will be available:

\_\_\_\_\_

**G1 Undergraduate full-time tuition, required fees, room and board** List the typical tuition, required fees, and room and board for a full-time undergraduate student for the FULL 2011-2012 academic year (30 semester or 45 quarter hours for institutions that derive annual tuition by multiplying credit hour cost by number of credits). A full academic year refers to the period of time generally extending from September to June; usually equated to two semesters, two trimesters, three quarters, or the period covered by a four-one-four plan. Room and board is defined as double occupancy and 19 meals per week or the maximum meal plan. Required fees include only charges that all full-time students must pay that are not included in tuition (e.g., registration, health, or activity fees.) Do not include optional fees (e.g., parking, laboratory use).

		First-Year	Undergraduates
<b>G1</b>	PRIVATE INSTITUTIONS		
	Tuition:	\$24,145	\$24,145
<b>G1</b>	PUBLIC INSTITUTIONS		
	Tuition:		
	In-district		
<b>G1</b>	PUBLIC INSTITUTIONS		
	In-state (out-of-district):		
<b>G1</b>	PUBLIC INSTITUTIONS		
	Out-of-state:		
<b>G1</b>	NONRESIDENT ALIENS		
	Tuition:	\$24,145	\$24,145
<b>G1</b>	REQUIRED FEES:	\$1,250	\$1,250
<b>G1</b>	ROOM AND BOARD:		
	(on-campus)	\$6,975	\$6,975
<b>G1</b>	ROOM ONLY:		
	(on-campus)		
<b>G1</b>	BOARD ONLY:		
	(on-campus meal plan)		
<b>G1</b>	Comprehensive tuition and room and board fee (if your college cannot provide separate tuition and room and board fees):		

**G1** Other:



## H. FINANCIAL AID

### Aid Awarded to Enrolled Undergraduates

Enter total dollar amounts **awarded** to enrolled full-time and less than full-time degree-seeking undergraduates (**using the same cohort reported in CDS Question B1, “total degree-seeking” undergraduates**) in the following categories. (Note: If the data being reported are final figures for the 2009-2010 academic year (see the next item below), use the 2009-2010 academic year's CDS Question B1 cohort.) Include aid awarded to international students (i.e., those not qualifying for federal aid). **Aid that is non-need-based but that was used to meet need should be reported in the need-based aid columns.** (For a suggested order of precedence in assigning categories of aid to cover need, see the entry for “non-need-based scholarship or grant aid” on the last page of the definitions section.)

		2010-2011 estimated	2009-2010 final
H1	Indicate the academic year for which data are reported for items H1, H2, H2A, and H6 below:	X	
H3	Which needs-analysis methodology does your institution use in awarding institutional aid?		
H3	Federal methodology (FM)	X	
H3	Institutional methodology (IM)		
H3	Both FM and IM		
H1		<b>Need-based \$</b> (Include non-need-based aid used to meet need.)	<b>Non-need-based \$</b> (Exclude non-need-based aid used to meet need.)
H1	<b>Scholarships/Grants</b>		
H1	Federal	\$5,798,067	
H1	State (i.e., all states, not only the state in which your institution is located)	\$2,499,668	
H1	Institutional: Endowed scholarships, annual gifts and tuition funded grants, awarded by the college, excluding athletic aid and tuition waivers (which are reported below).	\$11,118,323	\$600,613
H1	Scholarships/grants from external sources (e.g., Kiwanis, National Merit) not awarded by the college	\$306,564	\$10,725
H1	<b>Total Scholarships/Grants</b>	<b>\$19,722,622</b>	<b>\$611,338</b>
H1	<b>Self-Help</b>		
H1	Student loans from all sources (excluding parent loans)	\$9,983,696	\$572,981
H1	Federal Work-Study	\$2,928,614	
H1	State and other (e.g., institutional) work-study/employment (Note: Excludes Federal Work-Study captured above.)		
H1	<b>Total Self-Help</b>	<b>\$12,912,310</b>	<b>\$572,981</b>
H1	<b>Other</b>		
H1	Parent Loans	\$5,542,462	\$1,011,634
H1	Tuition Waivers Reporting is optional. Report tuition waivers in this row if you choose to report them. Do not report tuition waivers elsewhere.	\$183,346	\$28,020
H1	Athletic Awards	\$4,649,282	\$68,351



**H2A Number of Enrolled Students Awarded Non-need-based Scholarships and Grants:** List the number of degree-seeking full-time and less-than-full-time undergraduates who had no financial need and who were awarded institutional non-need-based scholarship or grant aid. Numbers should reflect the cohort awarded the dollars reported in H1. Note: In the chart below, students may be counted in more than one row, and full-time freshmen should also be counted as full-time undergraduates.

H2A		First-time Full-time Freshmen	Full-time Undergrad (Incl. Fresh.)	Less Than Full-time Undergrad
H2A	n) Number of students in line <b>a</b> who had no financial need and who were awarded institutional non-need-based scholarship or grant aid (exclude those who were awarded athletic awards and tuition benefits)	63	112	
H2A	o) Average dollar amount of institutional non-need-based scholarship and grant aid awarded to students in line <b>n</b>	\$ 4,595	\$ 4,348	
H2A	p) Number of students in line <b>a</b> who were awarded an institutional non-need-based athletic scholarship or grant			
H2A	q) Average dollar amount of institutional non-need-based athletic scholarships and grants awarded to students in line <b>p</b>			

**H3** Incorporated into H1 above.

**Note:** These are the graduates and loan types to include and exclude in order to fill out CDS H4, H4a, H5, and H5a.

Include: \* 2010 undergraduate class who graduated between July 1, 2008 and June 30, 2010 who started at your institution as first-time students and received a bachelor's degree between July 1, 2009 and June 30, 2010.

\* only loans made to students who borrowed while enrolled at your institution.

\* co-signed loans.

Exclude: \* those who transferred in.

\* money borrowed at other institutions.

<b>H4</b>	Provide the percentage of the class (defined above) who borrowed at any time through any loan programs (institutional, state, Federal Perkins, Federal Stafford Subsidized and Unsubsidized, private loans that were certified by your institution, etc.; exclude parent loans). Include both Federal Direct Student Loans and Federal Family Education Loans.	
<b>H4a</b>	Provide the percentage of the class (defined above) who borrowed at any time through federal loan programs--Federal Perkins, Federal Stafford Subsidized and Unsubsidized. Include both Federal Direct Student Loans and Federal Family Education Loans. NOTE: exclude all institutional, state, private alternative loans and parent loans.	
<b>H5</b>	Report the average per-undergraduate-borrower cumulative principal borrowed of those in line H4.	





H10 Indicate notification dates for first-year (freshman) students (answer a or b):

H10	a) Students notified on or about (date):		
H10		Yes	No
H10	b) Students notified on a rolling basis:	X	
H10	If yes, starting date:		3/10

H11 Indicate reply dates:

H11	Students must reply by (date):	
H11	or within _____ weeks of notification.	

**Types of Aid Available**

Please check off all types of aid available to undergraduates at your institution:

H12 **Loans**

H12 FEDERAL DIRECT STUDENT LOAN PROGRAM (DIRECT LOAN)

H12	Direct Subsidized Stafford Loans	X
H12	Direct Unsubsidized Stafford Loans	X
H12	Direct PLUS Loans	X

H12	Federal Perkins Loans	
H12	Federal Nursing Loans	
H12	State Loans	
H12	College/university loans from institutional funds	
H12	Other (specify):	

H13 Scholarships and Grants

H13 NEED-BASED:

H13	Federal Pell	X
H13	SEOG	X
H13	State scholarships/grants	X
H13	Private scholarships	X
H13	College/university scholarship or grant aid from institutional funds	X
H13	United Negro College Fund	
H13	Federal Nursing Scholarship	
H13	Other (specify):	

H14 Check off criteria used in awarding institutional aid. Check all that apply.

H14		Non-Need Based	Need-Based
H14	Academics	x	
H14	Alumni affiliation	x	
H14	Art	x	
H14	Athletics	x	
H14	Job skills		
H14	ROTC	x	
H14	Leadership		
H14	Minority status		
H14	Music/drama	x	
H14	Religious affiliation	x	
H14	State/district residency		

**H15**

If your institution has recently implemented any major financial aid policy, program, or initiative to make your institution more affordable to incoming students such as replacing loans with grants, or waiving costs for families below a certain income level please provide details below:

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### Common Data Set Definitions

All definitions related to the financial aid section appear at the end of the Definitions document.

Items preceded by an asterisk (\*) represent definitions agreed to among publishers which do not appear on the CDS document but may be present on individual publishers' surveys.

**\*Academic advisement:** Plan under which each student is assigned to a faculty member or a trained adviser, who, through regular meetings, helps the student plan and implement immediate and long-term academic and vocational goals.

**Accelerated program:** Completion of a college program of study in fewer than the usual number of years,

fostering religious life on college campuses. May also refer to Campus Crusade for Christ, an



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**Differs by program (calendar system):** A calendar system classification that is used by institutions that have occupational/vocational programs of varying length. These schools may enroll students at specific times depending on the program desired. For example, a school might offer a two-month program in January, March, May, September, and November; and a three-month program in January, April, and October.

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**First-time student:** A student attending any institution for the first time at the level enrolled. Includes students enrolled in the fall term who attended a postsecondary institution for the first time at the same level in the prior summer term. Also includes students who entered with advanced standing (college credit earned before graduation from high school).

**First-time, first-year (freshman) student:** A student attending any institution for the first time at the undergraduate level. Includes students enrolled in the fall term who attended college for the first time in the prior summer term. Also includes students who entered with advanced standing (college credits earned before graduation from high school).

**First-year student:** A student who has completed less than the equivalent of 1 full year of undergraduate work; that is, less than 30 semester hours (in a 120-hour degree program) or less than 900 contact hours.

**Freshman:**

<b>Liberal arts/career combination:</b> Program in which a student earns undergraduate degrees in two separate fields, one in a liberal arts major and the other in a professional or specialized major, whether on campus or through cross registration.
<b>Master's degree:</b> An award that requires the successful completion of a program of study of generally one or two full-time equivalent academic years of work beyond the bachelor's degree. Some of these degrees, such as those in Theology (M.Div., M.H.L./Rav) that were formerly classified as "first-professional", may require more than two full-time equivalent academic years of work.
<b>Minority affiliation (as admission factor):</b> Special consideration in the admission process for members of designated racial/ethnic minority groups.
<b>*Minority student center:</b> Center with programs, activities, and/or services intended to enhance the college experience of students of color.
<b>Model United Nations:</b> A simulation activity focusing on conflict resolution, globalization, and diplomacy. Assuming roles as foreign ambassadors and "delegates," students conduct research, engage in debate, draft resolutions, and may participate in a national Model UN conference.
<b>Native Hawaiian or Other Pacific Islander:</b> A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
<b>Nonresident alien:</b> A person who is not a citizen or national of the United States and who is in this country on a visa or temporary basis and does not have the right to remain indefinitely.
<b>*On-campus day care:</b> Licensed day care for students' children (usually age 3 and up); usually for a fee.
<b>Open admission:</b> Admission policy under which virtually all secondary school graduates or students with GED equivalency diplomas are admitted without regard to academic record, test scores, or other qualifications.
<b>Other expenses (costs):</b> Include average costs for clothing, laundry, entertainment, medical (if not a required fee), and furnishings.
<b>Out-of-state tuition:</b> The tuition charged by institutions to those students who do not meet the institution's or state's residency requirements.
<b>Part-time student (undergraduate):</b> A student enrolled for fewer than 12 credits per semester or quarter, or fewer than 24 contact hours a week each term.
<b>*Personal counseling:</b> One-on-one or group counseling with trained professionals for students who want to explore personal, educational, or vocational issues.
<b>Post-baccalaureate certificate:</b> An award that requires completion of an organized program of study requiring 18 credit hours beyond the bachelor's; designed for persons who have completed a baccalaureate degree but do not meet the requirements of academic degrees carrying the title of master.
<b>Post-master's certificate:</b> An award that requires completion of an organized program of study of 24 credit hours beyond the master's degree but does not meet the requirements of academic degrees at the doctoral level.
<b>Postsecondary award, certificate, or diploma:</b> Includes the following three IPEDS definitions for postsecondary awards, certificates, and diplomas of varying durations and credit/contact hour requirements—
<i>Less Than 1 Academic Year:</i> Requires completion of an organized program of study at the postsecondary level (below the baccalaureate degree) in less than 1 academic year (2 semesters or 3 quarters) or in less than 900 contact hours by a student enrolled full-time.
<i>At Least 1 But Less Than 2 Academic Years:</i> Requires completion of an organized program of study at the postsecondary level (below the baccalaureate degree) in at least 1 but less than 2 full-time equivalent academic years, or designed for completion in at least 30 but less than 60 credit hours, or in at least 900 but less than 1,800 contact hours.



<p><b>*Summer session:</b> A summer session is shorter than a regular semester and not considered part of the academic year. It is not the third term of an institution operating on a trimester system or the fourth term of an institution operating on a quarter calendar system. The institution may have 2 or more sessions occurring in the summer months. Some schools, such as vocational and beauty schools, have year-round classes with no separate summer session.</p>
<p><b>Talent/ability (as admission factor):</b> Special consideration given to students with demonstrated talent/abilities in areas of interest to the institution (e.g., sports, the arts, languages, etc.).</p>
<p><b>Teacher certification program:</b> Program designed to prepare students to meet the requirements for certification as teachers in elementary, middle/junior high, and secondary schools.</p>
<p><b>Transfer applicant:</b> An individual who has fulfilled the institution's requirements to be considered for admission (including payment or waiving of the application fee, if any) and who has previously attended another college or university and earned college-level credit.</p>
<p><b>Transfer student:</b> A student entering the institution for the first time but known to have previously attended a postsecondary institution at the same level (e.g., undergraduate). The student may transfer with or without credit.</p>
<p><b>Transportation (costs):</b> Assume two round trips to student's hometown per year for students in institutional housing or daily travel to and from your institution for commuter students.</p>
<p><b>Trimester calendar system:</b> An academic year consisting of 3 terms of about 15 weeks each.</p>
<p><b>Tuition:</b> Amount of money charged to students for instructional services. Tuition may be charged per term, per course, or per credit.</p>
<p><b>*Tutoring:</b> May range from one-on-one tutoring in specific subjects to tutoring in an area such as math, reading, or writing. Most tutors are college students; at some colleges, they are specially trained and certified.</p>
<p><b>Unit:</b> a standard of measurement representing hours of academic instruction (e.g., semester credit, quarter credit, contact hour).</p>
<p><b>Undergraduate:</b> A student enrolled in a four- or five-year bachelor's degree program, an associate degree</p>



## Common Data Set 2010-11

**External scholarships and grants:** Scholarships and grants received from outside (private) sources that students bring with them (e.g., Kiwanis, National Merit scholarships). The institution may process paperwork to receive the dollars, but it has no role in determining the recipient or the dollar amount awarded.

















